

<p style="text-align: center;">JOB DESCRIPTION: SPURWINK SERVICES</p> <p>Effective Date: 5/20/15 Updated: 7/16/18</p>	<p style="text-align: center;">PSYCHOLOGIST</p>
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* Denotes an Essential Function

Title: Psychologist

Category: AS3

Code: 710

Education and Experience Required: Doctoral level clinical, counseling, or school psychology training, Maine licensed or license eligible.

Knowledge, Skills and Abilities Necessary: At least two years' experience evaluating children and/or adults. Strong oral and written communication skills. Ability to administer, score and interpret psychological test instruments and provide feedback and recommendations to teams and families. Ability to provide treatment recommendations regarding appropriate evidence based practices for various diagnostic presentations. Ability to provide clinical treatment to youth and families.

Duties and Responsibilities: This is a position within Spurwink's clinical department. The majority of this person's responsibilities will be working with clients within one of the Spurwink day or residential treatment programs; however, there may be situations when the psychologist works with other programs as well. Primary responsibilities include completion of psychological evaluations of children and adolescents and case-related consultation to families and treatment teams. In addition, the psychologist will be coordinating and supporting the consulting psychologists who also work within the day and residential programs. If deemed appropriate by the program, the psychologist, and the psychologist's supervisor, the psychologist may engage in some individual or family therapy. It also may be possible that the psychologist provides focused trainings within the Training Department or within a specific Spurwink program. The psychologist must be able to work independently and as a member of a multidisciplinary team.

- * 1. Conduct comprehensive psychological and educational evaluations of children and adolescents.
- * 2. Consult with families, day and residential treatment teams, external mental health treatment providers, and other community professionals as needed.
- * 3. Manage and monitor MaineCare usage and private insurance coverage for client caseload. Complete insurance verifications as needed. Manage client billing to ensure payment of services.
- * 4. Maintain knowledge of current child and adolescent psychological evaluation practices.
- * 5. Develop and maintain up to date knowledge on Spurwink's clinical model so that recommendations can be in line with these approaches whenever appropriate.
- 6. Provide clinical treatment when deemed appropriate.
- 7. Provide training within the Training Department and/or within a specific day or residential

program if deemed appropriate.

8. Support consulting psychologists as needed
- * 9. Comply with job related billable expectations
- * 10. Knowledge of and compliance with program procedures and policies
- * 11. Maintain compliance with relevant regulatory requirements.
- * 12. Maintain current licensure and/or certification as required for the position.
- * 13. Comply with job related paperwork requirements in a timely fashion.
13. And those other assignments appropriate to the position as determined by the Director of Clinical Supervision.

Immediate Supervision: Director of Clinical Practices.

Immediate Subordinates: Possible trainees and interns.

Schedule of Employment: Exempt.

Other: Since the Psychologist will be required to drive on behalf of Spurwink, he/she must maintain a current Maine driver's license and a clean driving record as outlined in Spurwink's Driving Policy. As an employee of Spurwink, the psychologist is expected to adhere to the policies and procedures of Spurwink. He/she must keep client and employee health care information confidential, and in all other ways comply with Spurwink's policies and procedures implementing the Health Insurance Portability and Accountability Act (otherwise known as HIPAA). Due to the nature of the work, staff at Spurwink are required to be trained initially and annually in good health practices, communicable illnesses, and universal precaution procedures. By virtue of the responsibilities of this position, it is reasonably anticipated that the Psychologist may be exposed to blood or other potentially infectious materials. Therefore, he/she will receive bloodborne pathogens training (including training regarding Hepatitis B) and will be offered the Hepatitis B vaccination series upon hire.

General Sign Off: The employee is expected to adhere to all agency policies and to act as a role model in the adherence to agency policies.

I have read and understand this explanation and job description.

Employee Name (Please Print)

Employee Signature

Date