

<p align="center"><b>JOB DESCRIPTION: SPURWINK SERVICES</b></p> <p><b>Effective Date: 07/10/92</b></p>	<p align="center"><b>CLINICIAN – DAY AND RESIDENTAL TREATMENT</b></p> <p><b>Revised 10/14/04; 5/22/12; 3/19/13</b></p>
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\* Denotes an Essential Function

**Title:** Clinician – Day and Residential Treatment

**Category:** AS4

**Code:** CLNDREST

**Experience and Education Required:** Earned Master's degree in social work, counseling or an allied mental health field from an accredited school. Any of the following Maine State Licenses: Licensed Master Social Worker/Conditional (Clinical), LMSW/C (C); Licensed Clinical Social Worker (LCSW); Certified Social Worker/Independent Practice (CSW/IP); Licensed Clinical Professional Counselor (LCPC).

**Knowledge, Skills and Abilities Necessary:** Direct experience in a field related to Spurwink programming and the requirements of the specific position.

**Duties and Responsibilities of the Position:**

- \* 1. Know program procedures and policies.
- \* 2. Comply with program procedures and policies.
- \* 3. Consult with teaching staff.
- \* 4. Observe within classrooms or similar activity space for purposes of gathering data relative to a youngster's behavior, performance, and response to the environment (peers, staff, physical plant, etc.).
- \* 5. Provide family work: supportive case work, treatment and informational exchange.
- \* 6. Provide individual child therapy.
- \* 7. Maintain a current Maine driver's license and a clean driving record as outlined in Spurwink's Driving Policy.
- \* 8. Maintain current licensure and/or certification as required for the position.
- \* 9. Prepare semi-annual progress reports.
- \* 10. Present at consultation.
- \* 11. Participate in weekly group and individual supervision.
- \* 12. Develop youngsters' and families' treatment plans.
- \* 13. Know the youngsters' and families' treatment plans.

14. Provide behavior management (including therapeutic holds), life space interviews, and prescribed mental health intervention.
- \* 15. Administer medications; if required to do so, he/she must take medication training prior to administering medications to clients.
16. Provide social brokerage.
17. Complete intake interviews, including completion of intake/referral forms.
18. Facilitate the pragmatics of unit activities.
19. Transport clients, as needed.
20. Provide on-call coverage.
21. And, those other assignments appropriate to the position as determined by the Program Director.

**Immediate Supervision:** Program Director.

**Immediate Subordinates:** None.

**Schedule of Employment:** Exempt.

**Other:** As an employee of Spurwink, the Clinician of Day and Residential Treatment is expected to adhere to the policies and procedures of Spurwink. He/she must keep client health care information confidential, and in all other ways comply with Spurwink's policies and procedures implementing the Health Insurance Portability and Accountability Act (otherwise known as HIPAA). Due to the nature of the work, staff at Spurwink are required to be trained initially and annually in good health practices, communicable illnesses, and universal precaution procedures. By virtue of the responsibilities of this position, it is reasonably anticipated that the Clinician of Day and Residential Treatment may be exposed to blood or other potentially infectious materials. Therefore, he/she will receive bloodborne pathogens training (including training regarding Hepatitis B) and will be offered the Hepatitis B vaccination series upon hire.

**General Sign Off:** The employee is expected to adhere to all agency policies and to act as a role model in the adherence to agency policies.

I have read and understand this explanation and job description.

\_\_\_\_\_  
Employee Name (Please Print)

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date