

<p style="text-align: center;"><b>JOB DESCRIPTION: SPURWINK SERVICES</b></p> <p><b>Effective Date: 03/19/07</b></p>	<p style="text-align: center;"><b>CLINICIAN – FUNCTIONAL FAMILY THERAPIST</b></p> <p><b>Revised: 5/21/12; 3/19/13, 11/5/19; 5/10/21</b></p>
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\* Denotes an Essential Function

**Title:** Clinician – Functional Family Therapist (FFT)

**Category:** AS4

**Code:** CLN FFT

**Experience and Education Required:** Previous experience in the behavioral health field working with youth and families. LCSW, LCPC, LMFT, LMSW-cc, LCPC-c, or LMFT-c license is preferred. A bachelor's degree may be allowable if approved by the Maine Department of Health and Human Services. Must maintain required licensing and certification throughout the duration of employment with Spurwink in this role.

**Knowledge, Skills and Abilities Necessary:** The Clinician – FFT must have the ability and willingness to work with families in their own homes, flexibility to work when the families are available to meet, and the ability to work independently, as well as contribute to a team trained in the FFT evidenced based model of treatment. A Clinician – FFT must have strong interpersonal/communicational/and clinical skills, the ability to work with respect for cultural diversity and engage families who may not want the service. He/she must have the ability to adapt and individualize program interventions to utilize family strengths and skills and be able to establish a mutually respectful relationship, in which the family is a full partner, empowered to solve their own problems. He/she must be able to intervene decisively, when necessary, to protect family members, and set appropriate boundaries and limits for best practice. He/she must have a commitment to empowering families to solve their own problems and belief in the capacity of people to grow and change.

**Duties and Responsibilities of the Position:**

- \* 1. Provide intensive evidenced based family therapy sessions to juveniles and their families utilizing the Functional Family Therapy model of treatment.
- \* 2. Carry a caseload as assigned.
- \* 3. Actively participate as part of the therapy team.
- \* 4. Maintain a current Maine driver's license and a clean driving record as outlined in Spurwink's Driving policy.
- \* 5. Maintain current licensure and/or certification as required for the position.
- 6. Assist families with both clinical and concrete services including referring them to appropriate services and supports.
- 7. Perform the basic accountability tasks related to the job, which include compiling and maintaining all necessary records.
- 8. Assist administrative staff in collection of information for program effectiveness.

9. Respond in a positive and respectful manner to diversity among the agency's service population and staff.
10. Perform other duties as requested by the FFT Supervisor or the Director of Clinical Services.

**Immediate Supervision:** FFT Supervisor.

**Immediate Subordinates:** None.

**Schedule of Employment:** Exempt.

**Other:** As an employee of Spurwink, the Clinician – FFT is expected to adhere to the policies and procedures of Spurwink. He/she must keep client health care information confidential, and in all other ways comply with Spurwink's policies and procedures implementing the Health Insurance Portability and Accountability Act (otherwise known as HIPAA). Due to the nature of the work, staff at Spurwink are required to be trained initially and annually in good health practices, communicable illnesses, and universal precaution procedures. By virtue of the responsibilities of this position, it is reasonably anticipated that the Clinician – FFT may be exposed to blood or other infectious materials. Therefore, he/she will receive blood borne pathogens training (including training regarding Hepatitis B) and will be offered the Hepatitis B vaccination series upon hire.

**General Sign Off:** The employee is expected to adhere to all agency policies and to act as a role model in the adherence to agency policies.

I have read and understand this explanation and job description.

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Employee Name (Please Print)

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date